

BPHES'
CSR-D-ISWR, Ahmednagar

Minutes of the IQAC Meeting held on Saturday, 30 August 2019

At the outset, the Convener welcomed all the IQAC members at CSR-D faculty meeting room for the first IQAC meeting of the year.

IQAC Members Present for the Meetings

1. Dr. Suresh Pathare, Chairperson
2. Dr. M.B. Mehta
3. Mr. Suresh Mugutmal
4. Mr. Pradeep Jare
5. Mr. Vijay Sansare
6. Mr. Sharad Gundras
7. Mrs. Aasawari Zapake
8. Mr. Vikas Kamble
9. Fr. Suresh Sathe
10. Mr. Rajendra Pawar
11. Mr. C.V. Nandedkar
12. Dr. Jaimon Varghese, Coordinator

Agenda

1. Confirmation of the minutes of the previous meetings
2. IQAC related matters

1. Confirmation of the minutes of the previous meetings

The minutes of the IQAC meeting held on 11 July 2019 was read aloud and passed unanimously.

2. IQAC related matters

The following IQAC related matters were presented and discussed during the meeting:

- 2.1. All the IQAC members in charge of various units and project shall submit activity reports along with photographs of their respective offices / units / projects in a prescribed format to IQAC immediately after the conduct of the programme. The same shall also be submitted to the CSR-D publication division on a monthly basis by 5th of every month.
- 2.2. All the faculty members shall also submit a brief report of all the seminars and meetings attended by them representing the Institute along with relevant photographs and attendance certificate to the IQAC.
- 2.3. IQAC shall develop the activity reporting format and circulate the same to all the faculty members.
- 2.4. Every faculty member shall attend at least one national or international seminar, present paper and publish at least one article every year. A format for seeking permission to attend programme on behalf of the Institute shall be developed by the IQAC and the TA / DA and registration charges for attending the same shall be sponsored by IQAC.
- 2.5. All the faculty members including contract faculty members shall apply for and undertake at least one research or field action project every year. At present, the Institute has several field action projects like Community Based Monitoring Project under National Health Mission, SC scholarship distribution programme under RCF CSR

project, Life skill development programme under UNC international project and Shelter home project under NULM, Ahmednagar Municipal Corporation. A new field action project under Deen Dayal Upadhyay Kaushalya Vikas Yojana is in the process.

2.6. IQAC shall circulate the API format to all regular and contract faculty members and collect back the same in soft and hard copy along with supportive documents and certificates.

The meeting ended with vote of thanks to all the members present by the convener.

Dr. Jaimon Varghese
IQAC Coordinator

Dr. Suresh Pathare
Convener