

**BPHES'**  
**CSR-D-ISWR, Ahmednagar**  
**Minutes of the IQAC Meeting held on Tuesday, 17 November 2020**

At the outset, the Convener welcomed all the IQAC members at CSR-D faculty meeting room for the first IQAC meeting of the year.

**IQAC Members Present for the Meetings**

1. Dr. Suresh Pathare, Chairperson
2. Dr. M.B. Mehta
3. Mr. Suresh Mugutmal
4. Mr. Pradeep Jare
5. Mr. Vijay Sansare
6. Mr. Sharad Gundras
7. Mrs. Aasawari Zapake
8. Mr. Vikas Kamble
9. Fr. Suresh Sathe
10. Mr. Rajendra Pawar
11. Mr. C.V. Nandedkar
12. Dr. Jaimon Varghese, Coordinator

**Agenda**

1. Confirmation of the minutes of the previous meetings
2. IQAC related matters

**1. Confirmation of the minutes of the previous meetings**

The minutes of the IQAC meeting held on 23 July 2020 was read aloud and confirmed unanimously.

**2. IQAC related matters**

The following IQAC related matters were presented and discussed during the meeting:

- 2.1. In the COVID-19 context, all the faculty members shall submit plans for online teaching, evaluation, field work supervision and research supervision.
- 2.2. All the IQAC members in charge of various units and project shall submit activity reports along with photographs of their respective offices / units / projects in a prescribed format to IQAC immediately after the conduct of the programme.
- 2.3. All the faculty members shall also submit a brief report of all the seminars and meetings attended by them representing the Institute along with relevant photographs and attendance certificate to the IQAC.

2.4. All the faculty members shall submit their annual API forms with supportive documents and certificates to the IQAC.

The meeting ended with vote of thanks to all the members present by the convener.

*Dr. Jaimon Varghese*  
*IQAC Coordinator*

*Dr. Suresh Pathare*  
*Convener*