The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year 2018-19 (1st July 2018 to 30th June 2019).

Part – A

1. Details of the Institution

1.1 Name of the Institution

BPHE Society's Centre for Studies in Rural Development Institute of Social Work and Research

1.2 Address Line 1

CSRD Campus

Address Line 2

Station Road

City/Town

Ahmednagar

State

Maharashtra

Pin Code

414001

Institution e-mail address

csrd.iswr@gmail.com

Contact Nos.

0241-2346328

Name of the Head of the Institution:

Dr. Suresh Ramdas Pathare

Tel. No. with STD Code:

0241-2346328

Mobile:

9850652670

Name of the IQAC Co-ordinator:

| Dr. Jaimon Varghese |

Mobile:

| 8055082463 |

IQAC e-mail address:

| csrd.iswr@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| MHCOGN 12800 |

1.4 **NAAC Executive Committee No. & Date:**
     (For Example EC/32/A&A/143 dated 3-5-2004.
     This EC no. is available in the right corner- bottom
     of your institution's Accreditation Certificate)

| EC/61/RAR/79 dated 15/09/2012 |

1.5 Website address:

| www.csrd.edu.in |

Web-link of the AQAR:

| csrd.edu.in/iqac/AQAR_2018-19.pdf |

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71	2006	5 years
2	2nd Cycle	B	2.48	2012	5 Years
3	3rd Cycle	A	3.23	2019	5 Years
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

| 24/08/2006 |

1.8 AQAR for the year:

| 2018-19 (1/7/2018 to 30/6/2019) |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

This is the AQAR submitted for the year of assessment and reaccreditation by NAAC. The reaccreditation was completed in June 2019.

1.10 Institutional Status

    University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

    Affiliated College   Yes [√]   No [ ]

    Constituent College   [ ] Yes   [√] No

    Autonomous college of UGC   Yes [ ]   No [√]

    Regulatory Agency approved Institution   Yes [ ]   No [√]

    Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                         Urban [√]   Rural [ ]   Tribal [ ]

    Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                     Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

    Arts [ ]   Science [ ]   Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

    TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

    Others (Specify)   **Social Work, Faculty of Mental, Moral & Social Sciences**

1.12 Name of the Affiliating University *(for the Colleges)*   Savitribai Phule Pune University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

    Autonomy by State/Central Govt. / University [ ]

    University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme ☐ UGC-CE ☐

UGC-Special Assistance Programme ☐ DST-FIST ☐

UGC-Innovative PG programmes ☐ Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 5

2.2 No. of Administrative/Technical staff | 2

2.3 No. of students | 1

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 1

2. 6 No. of any other stakeholder and
community representatives | 1

2.7 No. of Employers/ Industrialists | 1

2.8 No. of other External Experts |

2.9 Total No. of members | 12

2.10 No. of IQAC meetings held | 7

2.11 No. of meetings with various stakeholders: No. | 20 | **Faculty** | 9

Non-Teaching Staff | 4   Students | 4   Alumni | 3   Others | -

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No √

If yes, mention the amount |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 13 | International | | National | | State | | Institution Level | 13

(ii) Themes | Students, faculty, Institution, curriculum and community development

2.14 Significant Activities and contributions made by IQAC

1) Activated new need based, job oriented short term Certificate course on 'Journalism, Communication and Public Relation'.
2) Continued organizing competency building workshops for students such as Street Theatre, Language proficiency, Community Radio, Puppet making workshop and micro planning.
3) Continue to collaborate with development organizations and communities for village outreach programmes through field work and NSS.
4) Participated and undertook Survey, Campaign and awareness programmes for Education, Health, Political Participation and other social issues for disadvantaged community.
5) Organised Writer's Workshop for developing indigenous literature on methods of social work as a part of faculty development programme with international cooperation.
6) Continued statutory student development services and initiated new student support and development services
7) Made the building divyang friendly
8) Strengthening of field work for MSW and systems for field instructions, monitoring, supervision and evaluation of field work.
9) Collection of feedback from students and teachers about the new syllabus and providing support to the teachers for improving the quality of their teaching.
10) IQAC encouraged involvement of faculty and students in ongoing research projects.
11) Continued the model of student's study tour whereby faculty and students get an opportunity to attend, participate and make presentation in International or National level study conferences, seminars and workshops.
12) Established collaboration and networking with government and non-government organizations for undertaking research, field extension and academic exchange activities.
13) Organized competency and skill building workshops and training programmes for students to develop their placement and employability.
14) Maintenance and renovation of physical infrastructure and learning resources as per the requirement of programmes and projects.
15) Maintaining smooth functioning of the organisation and efficient and transparent governance by frequent meetings with faculty, students and other stakeholders.
16) Significant efforts were taken to mobilise and network with alumni and parents for development of Institute.
17) Established network with Govt. agencies and NGO's to undertake collaborative development projects.
18) Supported Institute's initiative to undertake and implement development project with industries under corporate social responsibility.
19) Applied for NAAC reaccreditation for the third cycle, prepared the self study report, and completed the re-accreditation process with securing A Grade with 3.23 CGPA in June 2019.

2.15 Plan of Action by IQAC/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end

Plan of Action	Achievements
1) To activate new need based, job oriented short term Certificate course.	1) Activated new need based, job oriented short term Certificate course on 'Journalism, Communication and Public Relation'.
2) The Institute plans to continue the ongoing Research and Extension Projects by renewing MoU with respective agencies	2) The Institute continued the implementation of the ongoing Research and Extension Projects by renewing MoU with respective agencies:
	a. Adolescent Girls and Boys Programme for Gender Equality: Life Skill Training in collaboration with University of North Carolina USA.
3) Continue organizing competency building workshops for students	b. Financial Assistance to SC/ST Students for Educational Enhancement and Development in collaboration with Rashtriya Chemical and Fertilizers, Ltd.,
4) Continue to collaborate with development organizations and communities for village outreach programmes	c. Community Based Moniriting and Planning (CBMP) in Collaboration with NHM, Govt. of Maharashtra.
	d. Shelter for Urban Homeless in collaboration with Ahmednagar Municipal Corporation.
5) Undertake Survey, Campaign and awareness programmes for Education, Health, Political Participation and other social issues for disadvantaged community.	3) Continued organizing competency building workshops for students such as Street Theatre, Language proficiency, Community Radio, Puppet making workshop and micro planning.
	4) Continued to collaborate with development organizations and communities for village outreach programmes through field work and NSS.
6) Organise faculty development programme with international cooperation.	5) Participated and undertook ASER 2018 (Educational Survey), and Leprosy Survey under NULM and Voters' Rights awareness programmes
	6) Organised Writer's Workshop for developing indigenous literature on methods of social work as a part of faculty development programme with international cooperation.
7) Make the building divyang friendly	7) Made the building divyang friendly by installing Elevator, Ramps, rallying and separate washroom for Divyang and aged friendly.
8) Continue statutory student development services and initiated new student support and development services	8) Organized students development programmes: Earn and Learn scheme for needy students, Personality Development programmes for Girl students', established Vidyarthini Manch – solidarity for the empowerment of girl students, conducted Nirbhay Kanya Abhiyan, Special Guidance lectures, career guidance and job placement and special assistance to SC/ST's/Minority/Disabled Students.
9) Strengthening of field work for MSW to give varied social work practice experience and expertise.	a. Initiated new student support and development services such as Sanitary Napkin Vending Machine and Incinerator in the ladies' common room, additional water coolers
10) Continued the model of student's study tour whereby faculty and students get an opportunity to attend, participate and make presentation in International or National level study conferences, seminars and workshops.	9) Students were placed for concurrent / block placement in 18 village communities, 12 urban settlements, 11 industrial settings, 5 organisations for the divyang, 10 development organisations, 5 government departments, 4 school settings and 3 residential or child care institutions
11) Established collaboration and networking with	10) Students participated in National /International Seminar & Conferences as part of study tour at Delhi (University of Delhi and Jamia Millia Islamia), Chennai, Kochi, Mysore, Kottayam & Kolhapur

government and non-government organizations including industries for undertaking research, field extension and developmental activities.
12) Maintenance and renovation of physical infrastructure and learning resources as per the requirement of programmes and projects.
13) Maintaining smooth functioning of the organisation and efficient and transparent governance by frequent meetings with faculty, students and other stakeholders.
14) Significant efforts were taken to mobilise and network with alumni and parents for development of Institute.
15) Applying for NAAC re-accreditation for third cycle
	11) The Institute undertook various collaborative projects:
	   a. Impact study of the CSR project funded by Voltas India Ltd. and implemented by AFPRO, Ahmednagar.
	   b. Feasibility Study of the NABARD-Cummins India Ltd supported the watershed development project at Devgaon village
	12) Renovated the auditorium by installing air conditioner, building of green room attached and renovating the washrooms of the third floor facilitating students activities such as celebration of cultural programmes, annual day, conducting of seminars and conferences.
	13) Conducted 7 IQAC meetings and 20 meetings with other stakeholders such as faculty members, administrative staff, students and alumni to ensure transparency in administration and governance.
	14) Alumni tie ups have been improved. New awards and scholarships were instituted by the Alumni. Separate alumni office has been set up at the Institute. Alumni organisation was revived with new leadership and regular meeting on the campus and off the campus. Star alumni are regularly felicitated on the occasion of welcome function and the annual day function. Alumni engagement is enhanced by their increased participation in block / field / job placement of the outgoing students.
	15) Completed the NAAC third cycle re-accreditation with securing A – Grade with CGPA 3.23 in June 2019

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

     Management [√]   Syndicate [ ]   Any other body [ ]

     Provide the details of the action taken

AQAR was placed before Management & review of the activities was taken by Management. Action taken on previous AQAR and plan of action for the next academic year was presented before the Management. The plan of action included compliance to recommendations given by NAAC Peer Team for quality enhancement of the Institute. The management approved the plan of action chalked out by the IQAC and authorised the Director to undertake programmes and activities as per action plan.

Part – B Criterion wise report

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	-	-	-	-
PG	02	-	02	-
UG	-	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	01	-	01	-
Certificate	05	01	05	01
Others	-	-	-	-
Total	08	-	08	01

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

PG Programmes:
MSW – Masters in Social Work affiliated to Savitribai Phule Pune University
MAMR – Master of Arts in Mass Relations affiliated to Savitribai Phule Pune University
PG Programmes (self financing):
MSW (Non Grant) & MAMR
Diploma Programmes
DDM – Diploma in Disaster Management affiliated to Savitribai Phule Pune University
Certificate Programmes
CBC – Certificate in Basic Counselling;
CHR - Certificate in Basics of Human Rights;
CNM – Certificate in NGO Management
SFDM – Short Film & Documentary Making
JCPR – Journalism, Communication and Public Relations (newly added this year)

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options: All These
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	MSW/MAMR (4 semesters – 2 years)
Trimester	0
Annual	DDM (1 year)
Other (Short term)	CBC/CHR/ CNM/SFDM/JCPR (6 months)

1.3 Feedback from stakeholders: Alumni [√] Parents [√] Employers [√] Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools [ ]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The Institute implemented the revised syllabus of MSW and MA(MR) Programme of Savitribai Phule Pune University from the academic year 2015-16. There was no revision / updating of syllabi during the reporting year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> There are three Department / Centres existing at the Institute – Department of Social Work, Centre for Media and Culture and Centre for Distance and Value added courses. No new departments / centres have been introduced during the reporting year.

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty*

Total	Asst. Professors	Associate Professors	Professors	Others
5	4	-	1	-

2.2 No. of permanent faculty with Ph.D. : 2

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	5	-	-	-	-	-	-	-	5

2.4 No. of Guest (a) and Visiting faculty (b)

26   22   12

and Temporary faculty (c)   *a*   *b*   *c*

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	04	-
Presented papers	01	03	-
Resource Persons	01	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Considering the interdisciplinary nature of the courses and the background of the learners the methods of training are participatory and learner-focused. The faculty from different disciplines are invited as Guest Speakers and visiting for Teaching the courses. The teaching methods involve classroom teaching, field work experience, group discussions, case studies, role plays, and self-learning assignments. Teaching is organised in such a way that students learn as much about social work profession as getting to know self and become sensitive to social realities. Innovative and flexible experiments are undertaken to foster an environment of team spirit and professional integrity. Throughout the teaching programme, opportunities are provided to expand the understanding of self and society. Regular and one to one interaction with faculty members is an important feature of training at CSRD.

Innovative processes adopted by the institution in Teaching and Learning include Induction, Orientation program, Observation visits, Case Studies, Field Based Assignments & Mini research, Skill workshops, Media workshops on Audio-Visual Material, Rural Camp, PRA and Micro-Planning exercise, Advanced Orientation Visits, Study Tours outside the states, class-room practice based exercises for developing research skills and methodological understanding. The combination of concurrent weekly field work and continuous one month's block field work was continued and students are provided with opportunity to intensively get involved in work situation, contribute and learn. Another innovative process adopted by the Institute in the previous years, that is continued this year is to organize study tour out of state and provide an opportunity to students to participate in International or National level conferences. Students learn to present papers / posters, participate in discussion and establish linkages with social work professionals.

2.7 Total No. of actual teaching days during this academic year

| 190 |

2.8 Examination/ Evaluation Reforms initiated by the Institution

Group assignments and presentations, Individual Assignment, Multiple Choice Questions test for internal assessment, Internal Marks Improvement, Additional Field Work & Research Guidance, Moderation, Photocopy & Re-assessment of evaluation scripts

2.9 No. of faculty members involved in curriculum Re-structuring/revision/syllabus development

as member of Board of Study(a)/Faculty(b)/Curriculum Development workshop(c)

a	b	c
-	-	-

2.10 Average percentage of attendance of students

| 85.5 |

2.11 Course/Programme wise distribution of pass percentage: *(Result of All University Affiliated Programmes)*

Title of the Programme	Total no. of students appeared*	Division**				
		Distinction	I	II	III	Pass %
MSW	109	12	66	29	01	99.1
MAMR	09	-	05	03	-	88.9
DDM	30	-	17	08	01	86.7

Only the final year students

2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes:

IQAC facilitates academic planning by contribution to prepare academic calendar, time-table and schedule of teaching, field work, examination etc. IQAC also monitor the execution of academic calendar and support for organizing seminars, workshops, and improvisation in evaluation systems thereby contributes to teaching-learning process. IQAC takes stock of required teaching learning facilities and ensures that students are provided appropriate learning environment. The classrooms are equipped with adequate teaching leaning aids. There is a system of semester wise written feedback from students, which is compiled and appropriately correctional measures are taken for improving teaching learning process if required. The feedback results are given by Director to the respective faculty. General discussions are held in faculty meeting on areas to be improved. Suggestions given by Visiting Faculty, Alumni, Students (via suggestion box), Internal & External experts on viva panel are shared, discussed in IQAC and faculty meeting.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-

Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others* (2 programmes)	8

* 1) Mr. Pradeep Jare attended PhD course work at Tata Institute of Social Sciences, Mumbai from 05th July to 14th July 2018 and 2nd October to 13th October 2018

2) Faculty development workshop on Teaching Social Group Work with Diversified Client Groups held on 22-24, February 2019 facilitated by Pallassana R. Balgopal Ph D, Professor Emeritus (Social Work), University of Illinois, USA., benefiting 7 faculty members

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2	2	-	6
Library Staff	2	2	-	2
Support Staff	5	3	1	3

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

- IQAC encouraged faculty members to take-up research projects and get involved in research and consultancy work during this year 02 minor projects were completed and 04 projects are ongoing where faculty members are actively engaged.

- IQAC promoted community extension projects where faculty and students actively participated and directly contribute to society. This year two new extension projects were initiated - Impact study of the CSR project funded by Voltas India Ltd. and implemented by AFPRO, Ahmednagar and Feasibility Study of the NABARD-Cummins India Ltd supported the watershed development project at Devgaon village.

- IQAC facilitated faculty members to identify core domain and prospective areas of research. All the notifications, announcements and call for Expression of Interest (EOI), proposals for research, training or consultancy projects are circulated among the faculty members.

- Faculty members and students are encouraged to take up research projects or get involved in ongoing research projects. The Institute publishes an Institutional Journal by name "New Horizons in University Education: A journal of social development and social justice" (ISSN-2249-586-X). The faculty members are encouraged to publish research articles/papers in it as well as other Research Journals.

- IQAC ensures that the required infrastructure facilities are made available to students and faculty to support research like **s**eparate place for research in the library, Computer lab with internet facility, access to online and offline journals, etc. A separate section for research scholars is maintained and books, journals, newspapers, magazines, e-resources and other reading material are made available to do research.

- The faculty members are encouraged to participate in seminars and conferences. They are provided financial assistance for attending Conference and Seminars and present research based papers.

Initiatives to promote research climate amongst students:

The students were required to do research dissertation as a part of their MSW and MAMR curriculum. IQAC encourages the faculty members to groom students by providing guidance and continuous support to complete their research. The students are engaged in various research projects undertaken by the institute or faculty members.

3.2   Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	4	-	-
Outlay in Rs. Lakhs	-	25.86104	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	-	-	-
Outlay in Rs. Lakhs	2.08	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	2
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: **Nil**

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations (last years – 2018-19)

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (in Rs. Lakhs)	Received (in Rs. Lakhs)
Major projects				
Financial Assistance Scheme for Educational Enhancement and Development of SC/ST students	*01*	*Rashtriya Chemical and Fertilizer's, Mumbai*	*6.36*	*--*
Shelter for Urban Homeless	*01*	*Ahmednagar Municipal Corporation*	*7.80*	*4.49*
Minor Projects				
Annual Status of Education Report 2018	*3 months*	*Pratham, Mumbai*	*1.49*	*1.49*
Impact assessment study under Voltas - AFPRO	*1 year*	*AFPRO*	*1.05*	*0.47*
Life Skill Education and Personality Development Programme for Adolescents	*1 year*	*University of North Carolina, USA and CRHP Jamkhed*	*6.00*	*-*
Community Based Monitoring and Planning (CBMP)	*1 year*	*NHM Govt. of Maharashtra*	*7.20*	*4.86*
Total			29.90	11.31

3.7 No. of books published   i) With ISBN No. [-]   Chapters in Edited Books [1]

ii)Without ISBN No. [-]

3.8 No. of University Departments receiving funds from: **NA**

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For college: **Nil**   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy (Rs.) [**11,31,079.98**]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	2
Sponsoring agencies					CSRD

3.12 No. of faculty served as experts, chairpersons or resource persons   05

3.13 No. of collaborations   International   3   National   9   Any other   68

3.14 No. of linkages created during this year   05

3.15 Total budget for research for current year in lakhs:

From funding agency   29.9 lacs   From Management of University/College   -

Total   29.9

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution   2
who are Ph. D. Guides
and students registered under them   -

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **Nil**

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level   150   State level [ ]

National level [ ]   International level [ ]

15

3.22 No. of students participated in NCC events: **Nil**

University level ☐	State level ☐
National level ☐	International level ☐

3.23 No. of Awards won in NSS: **Nil**

University level ☐	State level ☐
National level ☐	International level ☐

3.24 No. of Awards won in NCC: **Nil**

University level ☐	State level ☐
National level ☐	International level ☐

3.25 No. of Extension activities organized

University forum	-	College forum	8		
NCC	-	NSS	4	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The Institute is engaged in facilitating the community organization process through its faculty and students. The faculty and students are organizing various programmes and small projects to help various groups in the community. As a part of extension activities the Institute has undertaken the following projects:

a. *Adolescent Girls and Boys Program for Gender Equity: Life Skill Training Centre*
This is an intervention research project jointly undertaken by ISWR with support from the School of Social Work, University of North Carolina USA and BPHES-CSRD-ISWR. The objective of the programme is to increase knowledge on the importance of education, gender equity reproductive health, leadership and prevention of gender-based violence. The project is being initiated on a pilot basis in identified villages of Newasa Block of Ahmednagar. In this process Life Skill Training Centre is established by repairing and renovating the community centre in the village Pachunde.

b. *Shelter Home for the Urban Homeless:*
CSRD in collaboration with Ahmednagar Municipal Corporation, under National Urban Livelihood Mission, is running a shelter project for the urban homeless since Feb 2018. The project is for one year i.e. up to March 2019. Under this project, a temporary night shelter is provided to urban homeless at Anand Sadan. The shelter home is developed with all the necessary facilities like separate Beds, light, fan, toilet and bathrooms have been provided. CCTV is installed in the premises to provide security to them along with the full-time security guard appointed for Anand Sadan.

Ahmednagar Municipal Corporation is providing operations and maintenance cost along with honorarium of the staff. The grant is released as per the expenditure incurred.

c. *Financial Assistance for Educational Enhancement and Development of SC/ST students*

The Institute continued to implement a financial assistance scheme supported by Rashtriya Chemical Fertilizer Ltd. Mumbai for Educational Enhancement and Development of SC/ST students under the CSR project. The second phase of the programme is being implemented in five districts namely Aurangabad, Beed, Latur, Osmanabad and Ahmednagar of Maharashtra. Total of 110 students are beneficiaries receiving financial assistance. The Institute has disbursed the second instalment.

d. *Community-Based Monitoring and Planning (CBMP):*

CSRD-ISWR is working as a block level organisation for the NHM supported programmes viz Community Based Monitoring and Planning. The project in the first phase was implemented in 32 villages under the 5 PHC in Nagar block from August to October 2017. The second phase of the project was implemented under SATPI, Pune another state nodal agency during November 2017 to March 2018. The third phase of the project is being continued w.e.f. April 2018, implemented in 3 PHC's namely Jeur, Walki and Deogaon and 29 villages in Nagar block of Ahmednagar.

e. ***Annual Status of Education Report 2018***

Since the last four years, Institute collaborates with Pratham Education Foundation for conducting Annual Status of Education Report (ASER) in the Ahmednagar District of Maharashtra. This report is a citizen-led, rural, household survey. This report has been capturing enrolment for age group 3-16 years and learning levels for the age group 5-16 years in almost all the rural district of India. ASER is quoted extensively in research publications, news articles and government policy such as 12th Five Year Plan (2012-17), Economic Survey of India (since 2009). And ASER has acknowledged the significant contribution of CSRD in the Ahmednagar District and reflected in their annual report. This year 62 students of MSW first year have participated in ASER survey of (30 villages) in 13 blocks of Ahmednagar district from 26th September to 30th September 2018.

f. *Household Survey of Leprosy*

The government of India is implementing a campaign to identify people affected by leprosy across the country. In this regard State Urban Leprosy Unit (SULU), Ahmednagar approached CSRD to help them in conducting this campaign by involving MSW students. MSW first-year students participated in conducting a household survey and testing for Leprosy from 24th September to 9th October 2018.

g. ***Impact study of the CSR project funded by Voltas India Ltd. and implemented by AFPRO, Ahmednagar.***

Impact study of the CSR project funded by Voltas India Ltd. and implemented by AFPRO, Ahmednagar in the area of union territory Dadara Nagar Haveli was done by the Institute. It was a post Impact assessment conducted by the faculty of the CSRD. The project assignments include a site visit, FGD and individual interviews.

h. Feasibility Study of the NABARD-Cummins India Ltd supported the watershed development project at Devgaon village

CSRD has rendered their expertise to Navjeevan Gramodaya Pratishthan which is the Project Implementing Agency of NABARD-Cummins India Ltd supported the watershed development project at Devgaon village. The required data collection, field exercises such as survey number wise net planning, drainage line survey, a household survey was done by the Institute Faculty and Students jointly with Navjeevan Gramodaya Prathisthan staff.

b) Extension Programs by National Service Scheme:

The Institute has sanction of a unit for 150 students. Taking into consideration the objectives of NSS (given in NSS manual), NSS Unit of the Institute undertook the following activities.

  i. Tree Plantation: NSS volunteers planted 55 plants in the pots as part of Gamla Project.

  ii. Volunteering during Ganesh Festival: The NSS Volunteers worked as Police Mitra by helping during the Ganapati procession. They assisted police personnel for managing the crowd and preventing any conflict situation.

  iii. Cleanliness Drive: As a part of regular activities, a cleanliness drive was organized at the institute campus on 24/9/2018.

  iv. NSS Special Camp

  CSRD with support from Savitribai Phule Pune University organized 7 days residential camp during 06th to 13th December 2018 in Gadmanjar Sumbha Village of Ahmednagar district.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (acres)	3.62	-	-	3.62
Class rooms (No.s)	6	-	-	6
Laboratories (No.s)	-	-	-	-
Seminar Halls (No.s)	2	-	-	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year	7	2	Own & IGNOU	9
Value of the equipment purchased during the year (Rs. in Lakhs)	61.70	15.75	Own / SPPU / IGNOU / Govt. of Maharashtra	77.45
Others	-	-	-	-

4.2 Computerization of administration and library

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1) Computerisation of Administration:

- The Institute has computerised accounts, academic and general administration activities like admission, scholarships, salary of the staff members, etc. The Institute has installed biometric system for monitoring and regulating the attendance of Faculty and Staff. For the purpose of monitoring and security CCTV Surveillance system is installed in offices, classroom, corridors of Administrative building and Hostel. Detailed Information about academic programmes, announcement about conferences, admissions and list of selected candidates are published on website. Applications for admission are received online. Academic calendar, time-table announcements are also published online.

- The institute has computerised its finance management systems. Tally 9.2 single user software is being used for maintaining its accounts in a systematic manner.

2) Computerisation of Library:

The library services have been computerized. The library has installed new software, SLIM2 for total computerisation. Library users are able to search for books, journals and articles author wise, title wise and topic wise from anywhere through online access (OPAC). The lending service is computerised with the help of SLIM. Barcoding of the books has been completed. There is also media collection in the library. Printing and photocopying facilities are provided in the library. There is UGC sponsored INFILIBNET online services available for the students and the faculty members providing access to online journals and e-books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	10929	**838,918.38**	41	**35,387.08**	10970	**874,305.46**
Reference Books						
e-Books*	80499	5900	4454	5900	84953	5900
Journals	17	26250	-	-	17	26250
e-Journals*	3983	5900	-	-	3983	5900
Digital Database	eShodh Sindhu / NLIST	5900	eShodh Sindhu / NLIST	5900		5900
CD & Video	184	5225	06	190	190	5415
Others (specify)**	651	-	110	-	760	-

* eShodh Sindhu / INFILIBNET-NLIST is UGC sponsored online resource
** Others includes Ph.D, M Phil and Master level Thesis of students
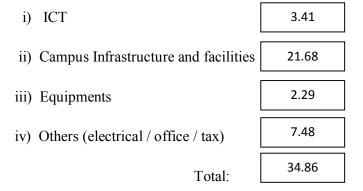
4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	35	11	Broad band (55 mbps)	19	1	4	3	-
Added	13	14	-	8	-	1	-	-
Total	48	25	Broad band (55 mbps)	27	1	5	3	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Whenever new systems or technology is upgraded staff members are trained by expert professionals on its application and uses. Those who are trained in SPSS / EXEL also encourage other staff to update their knowledge.

4.6 Amount spent on maintenance in lakhs:

   i) ICT   3.41

  ii) Campus Infrastructure and facilities   21.68

 iii) Equipments   2.29

  iv) Others (electrical / office / tax)   7.48

                              Total: 34.86

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC ensures that students make use of available support services on the campus. The information brochure provided at the time of admission has mention of all the available facilities and services. All the admitted students at the beginning of the academic year given detailed orientation about educational programme, government scholarships, facilities such as Hostel, Canteen, library, Job Placement, mentorship, career counselling, internal and mandatory committees, their objectives and role, etc. Students are asked to give undertaking for anti-ragging on the online portal of UGC. Students are made aware of the available services by displaying the information on notice boards, sign boards and electronic notice board.

5.2 Efforts made by the institution for tracking the progression

> The office of Career Guidance and Placement attempts to keep updated record of Alumni's progression of their career. The Institute also has maintained the updated record of its alumni network. Every year Alumni meetings are held where the alumni share their achievements and progress. Placement records are maintained and updated after receiving information from students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
249	239	--	--

(b) No. of students outside the state

34

(c) No. of international students

0

Men

Nos	%
298	61.07

Women

Nos	%
190	38.93

(Total students includes students of University affiliated Programmes and Institute level Prog.)

Last Year							This Year					
General	SC	ST	OBC	*Divyang*	Total		General	SC	ST	OBC	*Divyang*	Total
68	57	33	67	3	228	MSW	85	35	26	71	04	221
13	5	-	6	-	24	MMR	12	2	0	4	--	18
15	2	1	10	-	28	DDM	13	2	2	13	--	30
6	4	1	6	2	19	CBC	7	2	2	5	1	17
90	18	01	38	--	147	HR	108	22	0	62	--	192
						JCPR	3	-	1	6	-	10

Demand ratio   1:2   *Dropout % = 8.9 %

For University affiliated courses

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The Institute has made some efforts of consultation and guidance for NET/SET/ MPSC competitive examinations. The students are encouraged and guided to appear for different competitive exams. At the Institute level students are provided with books, magazines, journals and study material for competitive exams. The Institute also organized Special Lecture on preparation for Competitive Exams under Special Guidance Scheme of Pune University. Institute has kept track of issue of student's transcripts who pursue higher education in the country, abroad and professional courses.

No. of students beneficiaries | 98 |

5.5 No. of students qualified in these examinations:

NET | 1 | SET/SLET | 2 | GATE | | CAT | |

IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

> Under the University guidelines, a students' development officer has been appointed at the Institute who gave counselling and guidance to the needy students. She is also responsible to coordinate all the students' support services. The institute also has a separate career guidance and placement cell. It arranged career guidance activities for the students, such as, preparation of students' job placement, printing of placement brochure, arranging sessions on how to prepare resume and appear for interview, arranging counselling sessions informing students about various career options available in Social Work, arranging for campus recruitment by inviting prospective companies and organizations to the Institute, etc. The cell also organizes special guidance sessions under the students' welfare scheme of the University for the first year students for skill and competence building. Special personality development programme for girl students of the Institute was another scheme under the students' welfare department which prepared the girl students to improve their personality suitable for job placement after the studies.

No. of students benefited | 107 |

5.7 Details of campus placement: *(Placements of MSW students)*

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	90	43	42

5.8 Details of gender sensitization programmes

The Institute make efforts to make the faculty, staff and students gender sensitive by organizing special programmes and orientation.

- During the general orientation programme for MSW I year students in July 2018, sessions were organised by the students' development officer regarding sexual harassment prevention on the campus.
- Under Nirbhay Kanya Abhiyan scheme of Savitribai Phule Pune University, the Students Development office of the Institute organised personality development workshops for the girl students of the college. Self defence workshop (17 November 2018), Cancer awareness programme (16 January 2019) and Legal awareness programme (7 March 2019) were the major programmes under the Nirbhay Kanya Abhiyan scheme. It benefited 84 girl students of the Institute. During these workshops girl students were made aware of their rights for equal opportunity, participation, right against discrimination and protection from exploitation and violence. They were made aware of the various measures provided by the Institute and the University to protect their rights, such as, students' welfare office, women's helpline, anti harassment cell etc.
- Vidyarthini Manch is the latest initiative to empower girl students of the Institute
- The institute has constituted an internal complaint committee to prevent sexual harassment of women at the workplace. The names of the committee members with the contact details are displayed on the campus at the prominent places.

5.9 Students Activities

5.9.1. No. of students participated in Sports, Games and other events *includes research, case study etc.*

State/ University level [108]   National level [60]   International level [52]

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [-]   National level [-]   International level [-]

Cultural: State/ University level [-]   National level [-]   International level [-]

5.10 Scholarships and Financial Support:

	Number of students	Amount in Rs.
Financial support from institution	-	-
Financial support from government	156	16,14,559.80
Financial support from other sources *(Minority Scholarships by Govt. credited directly to students accounts)*	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Conference: State / University level [--]   National level [-]   International level [--]

5.12   No. of social initiatives undertaken by the students [20]

5.13 Major grievances of students (if any) redressed:

There were no major grievances of students during reporting year. However minor grievances addressed during the reporting year were related to classroom attendance, field work absence and time-table.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1) **Vision:** "Not things, but men; I dare you; Ye shall know the truth"

2) **Mission:** "To provide equal opportunities of quality education for creating responsible citizenship, effective leadership and well-informed personnel to undertake responsibilities in the fields of community development and participate in the process of nation building"

6.2 Does the Institution has a management Information System

The Institute has the MIS to manage information on academic and administrative aspects of the institution. The Institute maintains a website and information for the students, parents and other stakeholders is regularly updated there. Yearly academic calendar is uploaded on the website. Biometric system is installed for the record of staff members attendance, leave, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The Institute offers University level and Institute level programmes to cater to the needs of the society. The curriculum of the University Programmes is designed and revised by the University. The curriculum is revised after every five years. The faculty members regularly participated in the syllabus revision meetings and workshops and provided valuable suggestions for improving the curriculum based on the feedback obtained from stakeholders and the trends in social work profession and practice.

- The quality improvement strategy for curriculum development is to provide training to the teacher for effective implementation of syllabus. Faculty members are given freedom to do innovations in teaching learning methodologies and also to include the contemporary changes taking place in socio economic and political scenario.

- Based on the changing need of the society the syllabus of the Institute level Programmes is also updated on periodic basis.

- The Institute developed 'Value Addition Programme' based on the expectations of the students and the civil society organisations. They were offered to the students over and above prescribed syllabus to improve their employability. The modules covered under 'Value Addition Programme' are, language lab, certificate course in Counselling, certificate in Human Rights and Certificate course in NGO management, certificate course in Journalism, Communication and Public Relations and Short Film and Documentary Making

6.3.2 Teaching and Learning

- Considering the interdisciplinary nature of the courses and the background of the learners the methods of training are participatory and learner-focused. The teaching methods involve classroom teaching, field work experience, group discussions, case studies, role plays, and self-learning assignments.
- Teaching is organised in such a way that students learn as much about social work profession as getting to oneself and become sensitive to social realities. Throughout the teaching programme, opportunities are provided to expand the understanding of self and society. Regular and one to one interaction with faculty members is an important feature of training at CSRD.
- Faculty members are continuously adopting innovative teaching and learning methodology. This includes working field assignments, research methodology and skills workshop, field based presentation, research/action research in the field, training, etc.

6.3.3 Examination and Evaluation

- The institute conducts examination as per university rules and norms. As per the University's Circular No. 125 the Institute is conducting University examination. All tasks for conducting exam are carried out confidentially by permanent staff. The examination officer overseas the work of evaluation. Internal assignments are evaluated by the subject teacher and students are given individualised feedback for improvement. The criteria's for internal assessment are classroom participation, presentations, assignments, projects, case studies, field based assignments and internal examination. Multiple Choice Questions Test through online mode has been introduced this year as part of the internal assessment to give the students the 'feel' of competitive examinations especially the NET/SET examination.
- The Institute has appointed 'College Examination Officer' for the smooth execution of the examination. University has taken many quality improvement initiatives like decentralisation of 'Central Assessment Programme (CAP)', appointment of inspection squad for ensuring examination discipline and appointment of external observer and senior supervisor. Student can apply for photocopy of the answer sheet from University. Further, a student can apply for revaluation of paper to the University. This ensures transparency in the system.

6.3.4 Research and Development

Identification of the emerging areas for research and continue to undertake Govt, NGO's and CSR projects as per Research Cell plans.

The Institute strongly believe that research is complementary to teaching-learning and therefore focuses on it.

- **Research Projects:** The Institute undertook research projects based on the need of the society and involved faculty members and students in the same. The faculty members were encouraged to undertake major and minor research projects of UGC and ICSSR. The Institute undertook two minor research projects and four major consultancy projects during the reporting year. Further, research projects were part of the curriculum at masters' level and faculty members provided guidance to the students regarding the same. The Institute appointed Academic and Research Co-ordinator to facilitate the research activities of the faculty members and the students. The students were also encouraged to participate in research competitions, 'Avishkar' organised by the University.

- **Institute's Research Publications:** The Institute published a Research Journal by name 'New Horizons in University Education – A Journal of Development and Social Justice'.

- **Research Conferences and Workshops:** The Institute organized seminars and workshops for faculty members and students. The Institute organized two seminars and several workshops during the reporting year to facilitate the learning of the students and knowledge advancement of the faculty members. The Institute encouraged the faculty members and students to present and publish research papers in various conferences and journals.

- **Research Grant:** The institute obtained research grants from state level and national level agencies, such as ICSSR, Corporate houses like RCF, L&T and Voltas India Ltd.

- **Infrastructure:** The Institute provided necessary infrastructure and learning resources including ICT for research. The library has e-resources for research. By the installation of the elevator the CSRD building has become disabled friendly. By air conditioning the Auditorium, the Institute has improved the facilities for conducting national and international level seminars and conferences.

- **Research Assistance:** Institute has appointed an academic research coordinator to assist and help the faculty members and students in their research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Library:** The Institute has a library and is spread over the area 1258 sq. ft. The set up consists of circulation counter and stacking area, newspaper section, research and reference, librarian's office, journal and periodical section, and separate reading section. The library is equipped with SLIM software for managing all the library services, such as browsing, lending and stack management. The library page in the Institute website gives online access (OPAC) to all the resources in the library such as books, research titles of the students and sample question papers. The library has collaborative arrangements with other libraries like IMS library and Ahmednagar College Main Library.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **ICT:** The Institute has a well equipped computer lab. The Institute has 27 computers in the online resource centre and all are connected in network and have 55 mbps broadband internet facility. The classrooms and seminar halls are equipped with LCD projectors with computers.
- **Physical Infrastructure:** The Institute has adequate physical infrastructure spread across 3.62 acres of land. The Institute has adequate infrastructural facilities for academic, co-curricular & extra- curricular activities. The Institute is housed in a four-storied building with elevator facility accommodating classrooms, Tutorial rooms, seminar halls, air conditioned auditorium computer labs, Learning Resource Centre (Library), Administrative Office, Staff Rooms, rest rooms etc. The Institute has separate girls' and boys' hostel, canteen, sport facility and vehicle parking facility. The Institute has wind solar backup for continuous electricity power supply.

6.3.6 Human Resource Management

The vision of the Institute is 'Not Things But Men'. The Institute considers 'people' as its asset and undertakes many initiatives for their development.

- The Institute encourages faculty and staff members to participate in Faculty / Staff Development Programmes, Seminars, Workshops and Conferences.
- The Institute encourages faculty members to do research and write research papers. The faculty members are motivated to present or publish their research paper in various national/international conferences/journals. The Institute sponsors the participation of faculty members in such Programmes.
- The Institute facilitates all the government prescribed allowances under the 6th pay commission such as, leave provisions, salaries, increments, and incentives, such as provident fund, gratuity and health insurance to all the staff members. The 7th pay revision is underway.
- The Institute provides access to computer and internet free of charge to staff.
- Loan facility to its staff through B.P.H.E. Credit Cooperative society is available.
- Accommodation to the faculty members who request for the same in the campus is provided.
- The job description for every staff is developed to increase the work efficiency and clarity of tasks to perform. Teaching faculty are preparing teaching plan in advance. Teaching, Non –Teaching and Research Cell staff members were motivated to attend seminars, workshops and present papers.

6.3.7 Faculty and Staff recruitment

Faculty and staff members are recruited following proper selection procedure laid down by University and the norms given by Department of Social Welfare, Govt. of Maharashtra

6.3.8 Industry Interaction / Collaboration

- The Institute has established a network of non-governmental, voluntary and grassroots level civil society organisations including industries at the local, state and national level, which facilitate the exposure of students to social work practice in the field, field based orientation, concurrent and block field work placement.
- The Institute has taken up various research activities in collaboration with national and local level agencies.
- The Institute has tie-ups with the industries for placement activities. The Institute has collaboration with various industries and organisations in relation with the campus recruitment of the final semester students of the Institute.
- The Institute has undertaken various collaborative projects under the Corporate Social Responsibility initiatives of various industrial houses like RCF, L&T and Voltas.
- Human Resource managers from Industries have been invited for Guest Lectures, Seminars, Workshops, Conferences etc. Further, industrial visits are also organised for students.

6.3.9 Admission of Students

1) Website, Radio, Newspapers, Magazines, Banner, Handbills, etc. have been used for promotion of various courses of the Institute.
2) Students are admitted on merit base considering the government and the University norms regarding the admission of various categories of the population.
3) The admission test consists of written test (aptitude test), group discussion and personal interview.
4) Orientation and special coaching regarding entrance test is conducted by the Institute for the minority, Scheduled caste and Scheduled tribe students to ensure equal opportunity for the marginalised sections of the society in the programmes of the Institute
5) Separate office for counselling the new aspirants for admission is opened during the admission season (May-June) every year. The prospective students are given orientation regarding various courses of the Institute and are facilitated to fill up the online application forms for admission to various courses of the Institute.
6) Separate Gents and Ladies Hostel facility is provided to the students at the time of admission, so that, they would undergo the series of admission procedure such as written test, group discussion and interview.
7) The Institute provides Financial Assistance to Students like instalment facility, government scholarships, earn and learn scheme, support in getting educational loan from banks etc.

6.4 Welfare schemes for

Teaching	Provident Fund, Gratuity, Loan Facility, Support in Health Insurance, Duty Leave, First Aid, Physician's service on call, Security
Non Teaching	Uniform, Provident Fund, Gratuity, Loan Facility, Support in Health Insurance, Earned Leave, First Aid, Physician's service on call, Security
Students	Insurance, Scholarships, Instalment Facility, Pure and Cool Drinking Water, Earn and Learn Scheme, Sports, Canteen, Mess, Hostel, First Aid, Regular medical check up, Physician's service on call, Security

6.5 Total corpus fund generated 　　-

6.6 Whether annual financial audit has been done　　Yes √　No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency		Yes/No
Academic	Yes	Social Welfare Department	Academic	Yes
Administrative	Yes	Social Welfare Department	Administrative	Yes

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes　Yes ☐　No ☐

For PG Programmes　Yes ☐　No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> As per the circular no. 125, the University has transferred University's examination work to the Institute. The Institute conducts examination by following guidelines of the University. For the smooth conduct of examination the Institute has prepared examination manual. Since the last year, the Institute introduced computer based MCQ (Multiple Choice Question) as a part of Internal Assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The University has promoted autonomy in the affiliated colleges in various ways. The Institute has obtained autonomy in terms of setting question papers and conducting examination under the rule that the course conducted by the Institute is offered to less than 4 affiliated institutions of the University.

6.11 Activities and support from the Alumni Association

- The association extends support in organising 'Alumni Meet' every year which gives an opportunity to alumni to interact with faculty, students and other alumni. The association conducts alumni meetings on regular basis. The association also maintains database of alumni and updates it on regular basis. The association obtains feedback from the alumni and gives opportunity for alumni to participate in the quality improvement.
- The Institute involves alumni in various academic, co-curricular, extra-curricular and extension activities for the benefit of students, such as concurrent, block and job placements. Alumni are the chief correspondents for the conduct of study tour to different parts of the country. Alumni are invited as guests of honour for various functions of the Institute such as welcome day, farewell day, Institute Day, women's day, social work day, etc.
- The alumni have instituted at least 4 awards and scholarships to encourage the classroom learning, field work and overall performance of the students.

6.12 Activities and support from the Parent – Teacher Association

Parents Teachers Association helps to build a positive relationship amongst the parents and institution for overall quality enhancement. Parents are invited and given briefing about the progress of their children. Teachers and the director interact with parents informally whenever needed.

6.13 Development programmes for support staff

The Institute encourages staff to take part in the Development Programmes. The Institute provides fees and duty leave for such participation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The Institute with financial support from Planning and Development Department Savitribai Phule Pune University installed 10 Kwp Ongrid Solar Power system on the Rooftop of Academic Building. Thus, the building is using non-conventional energy.
- Efforts are made to make green and eco-friendly campus, carbon neutrality, waste management, manure and wormy-culture, tree plantation, and beautification.
- As a part of green campus initiative every student and the staff on the campus take conscious efforts to avoid use of plastic and take responsibility to nurture a plant.
- During this year students in group planted snake palms on the campus to replenish oxygen in the campus. Further the Institute encouraged its faculty and students to use bicycles as local conveyance. Cycles are made available for the students through students' cycle club and the cycle parking area is allocated. Students and faculty are making use of cycles while going for field work or shopping in Ahmednagar city.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Students' engagement in social service and extension programmes especially the leprosy survey conducted by Ahmednagar Municipal Corporation and Educational Survey (ASER) conducted by Pratham are the innovative steps undertaken this year. These students' engagement has imbibed in the students the commitment for social cause after getting realised the real living situation of the urban and rural poor households of Ahmednagar district.

2. Cycle club and open gym (green gym) started this year have improved the students facilities for physical fitness and created a positive attitude towards eco-friendly living.

3. Formation of Vidyarthini manch has been instrumental in empowering the girl students of the Institute

4. The construction of elevator has finally made the 50 year old building disabled friendly. Air conditioning of the auditorium has created a state of art facility in the Institute to hold national and international conferences.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Activated new need based, job oriented short term Certificate course on 'Journalism, Communication and Public Relation'.

2. The Institute continued the implementation of the ongoing Research and Extension Projects by renewing MoU with respective agencies:

• Adolescent Girls and Boys Programme for Gender Equality: Life Skill Training in collaboration with University of North Carolina USA.

• Financial Assistance to SC/ST Students for Educational Enhancement and Development in collaboration with Rashtriya Chemical and Fertilizers, Ltd.,

• Community Based Moniriting and Planning (CBMP) in Collaboration with NHM, Govt. of Maharashtra.

• Shelter for Urban Homeless in collaboration with Ahmednagar Municipal Corporation.

3. Continued organizing competency building workshops for students such as Street Theatre, Language proficiency, Community Radio, Puppet making workshop and micro planning.

4. Continue to collaborate with development organizations and communities for village outreach programmes through field work and NSS.

5. Participated and undertook ASER 2018 (Educational Survey), Leprosy Survey under NULM and Voters' Rights awareness programmes

6. Organised Writer's Workshop for developing indigenous literature on methods of social work as a part of faculty development programme with international cooperation.

7. Made the building divyang friendly by installing Elevator, Ramps, rallying and separate washroom for Divyang and aged friendly.

8. Organized students development programmes: Earn and Learn scheme for needy students, Personality Development programmes for Girl students', establish Vidyarthini Manch – solidarity for the empowerment of girl students, Nirbhay Kanya Abhiyan, Special Guidance lectures, career guidance and job placement and special assistance to SC/ST's/Minority/Disabled Students.

9. Initiated new student support and development services such as Sanitary Napkin Vending Machine and Incinerator in the ladies' common room, additional water coolers

10. Students have been placed for concurrent / block placement in 18 village communities, 12 urban settlements, 11 industrial settings, 5 organisations for the divyang, 10 development organisations, 5 government departments, 4 school settings and 3 residential or child care institutions
11. Students participated in National /International Seminar & Conferences as part of study tour at Delhi (University of Delhi and Jamia Millia Islamia), Chennai, Kochi, Mysore, Kottayam & Kolhapur
12. The Institutus undertook various collaborative projects like:
- Impact study of the CSR project funded by Voltas India Ltd. and implemented by AFPRO, Ahmednagar.
- Feasibility Study of the NABARD-Cummins India Ltd supported the watershed development project at Devgaon village
13. Renovated the auditorium by installing air conditioner, building of green room attached and renovating the washrooms of the third floor facilitating students activities such as celebration of cultural programmes, annual day, conducting of seminars and conferences.
14. Alumni tie ups have been improved. New awards and scholarships were instituted by the Alumni. Separate alumni office has been set up at the Institute. Alumni organisation was revived with new leadership and regular meeting on the campus and off the campus. Star alumni are regularly felicitated on the occasion of welcome function and the annual day function. Alumni engagement is enhanced by their increased participation in block / field / job placement of the outgoing students.

7.3 Give two Best Practices of the institution

1. Students' engagement in social service and extension programmes especially the leprosy survey conducted by Ahmednagar Municipal Corporation and Educational Survey (ASER) conducted by Pratham
2. Green audit, green and eco friendly campus

7.4 Contribution to environmental awareness / protection

1) Plastic ban in the campus,
2) Preparation of vermin composting,
3) Tree plantation in the field work villages.
4) Tree plantation (snake plants) in the campus
5) Open gym
6) Cycle club
7) Use of 100 % green energy in the campus

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add: **Nil**

8. Plans of institution for next year

- Transform the Institute as model eco-friendly campus in the rural context

- Introduce more need based short term skill building courses

- Increase the Institutional contribution towards the social development of the neighbourhood

- More need based extension projects

- More linkages with corporate bodies, NGOs and Government departments

- Re-activate the Ph D centre of the Institute

- Take up more extension and service projects for the benefit of the urban and the rural poor such as shelter home, Mother Teresa Charity centre, Manuski Bhinthi

- Organise National and International conferences

- Conduct more faculty development workshops with international collaboration such as group work teachers' workshop conducted this year

- Increase better placement opportunities for the students on the campus and off the campus

- Strengthen the tie up with the alumni for the benefit of the students

Name: Dr. Jaimon Varghese   *Name: Dr. Suresh Pathare*
Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*